

## Asset Management Project Steering Committee July 5<sup>th</sup>, 2018, Meeting Minutes

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- Scott - Summary of last steering committee meeting  
- Project status – see power point

Q) Nipissing only had one hard copy map. Are we getting more?

A) Yes, you are going to be given three options for capturing building attribute data, hard copy maps, online, or given GIS data sets.

- Scott - Nipissing and Wasauksing are the only FN without ACRS data populated  
- Each FN will receive a Tablet with customized Forms to facilitate capturing condition and other information as well as training and support.  
- Tablets can be used with GPS receivers if desired  
- Let us know of any additional things you would like us to locate when we are in your FN gathering data in the field.  
- Demonstrated Web GIS Building Data Collection Tool  
- Described how Web GIS licensing and security works

Q) Can we see/edit information in other FN's or can we only access our information?

A) You can only access information for your FN through the secure password.

- Scott - Web Building Data Collection process

- Scott H. - Let us know of any additional building use types to add to the dropdown list.

- Scott - Additional information will be populated for Band rentals, such as heating, wastewater, potable water, hot water, area, age, etc.

C) Digitized buildings on the web mapping do not match up?

A) This is due to ESRI published mapping services using less accurate orthographic photography than the more accurate imagery we use.

C) It might be outside of the scope of the project, but beneficial to have copies of the Certificate of Possession associated to the buildings.

A) We will do that for all of the Certificate of Possessions and other important pieces of information that can be associated with and connected to the building polygons.

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Randy - We have a lot of information on Band owned buildings, however we are lacking information for residential homes and buildings.

Q) Portables are going up in Wasauksing soon. How will these be digitized and information gathered for them?

A) We are implementing processes on how future buildings that will be constructed and current buildings which will be demolished will be updated into the data.

Q) Is my hunt camp in Dokis digitized?

A) (after map search) No. When you notice buildings that have not been digitized, make a note of it, and let us know and we will digitize it and add a unique ID to it.

Conversation on ATV and Skidoo trails.

Q) Dokis willing and has more information then we have fields/columns for currently in the Excel Sheets.

A) If you have additional information to add to the Excel Sheets in regards to the building data feel free to.

\*\*\* Email a copy of the Excel Building Attribute Workbook to Dokis. \*\*\*

Scott - GPS, Tablets, Forms, and Field Data Collection Slide

\*\*\* Need to add secondary heating source option to the tablet data collection. \*\*\*

Scott H. - Demonstration of GPS Data Capturing

Scott - GPS licensing for WBAFN can be shared between all the First Nation members.

Q) Will you be using GPS to capture the Road Center Line??

A) We are using the orthographic photography to digitize the Road Center Line. We will then use the GPS to take points of the Center Line in the field to verify how digitization.

Randy - We are planning on having two GPS units available for use by each member First Nations.

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Scott - Standard and Work Flows Slide

Scott - Demonstrate Work Flow.

Scott - Point of this is for each First Nation to be available to view all of the videos to see how we went about completing the different tasks of the project. As such, when a new building is constructed, or an old building is demolished how to go about digitizing said new building and giving it a unique ID.

Scott - July Efforts Slide

C) Information is in lists and databases in several different locations.

Q) Are elevations going to be a part of the road network we are mapping?

A) Yes, GPS units will give us elevation points when capturing data.

Randy - Attendance at meetings and people interested in the project will increase as the project progresses.

Scott - Wrap-up Slide

\*\*\* Next Meeting tentatively scheduled for August 16<sup>th</sup> \*\*\*

Randy - Let us know about any ideas for agenda items for the next Steering Committee Meeting.

Scott - We have a lot of time and resources available for training. Let us know if you are interested in training yourselves, or someone else on anything.

Q) As we make changes to the GIS, such as demolished or retired buildings, does the data stay in the database?

A) Yes, we haven't come up with a definitive process yet, but we will be creating one. So that when buildings are demolished the information will still be readily available in the GIS database.

Q) What happens if there is no funding for next year?

A) Last year at this time we were asking the same question. If we get the funding we go ahead, if not we still do it but on our own and take much longer. Now, since we have the data, we own our own data. Each First Nation could take the data and run with it moving forward.

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Conversation about the project moving forward, phase 2 of the project and phase 2 funding, and being the model for other First Nations to implement an asset management project similar to this in the future.

\*\*\* Randy of Dokis available for populating building attribute data on July 17,18,19. \*\*\*